

Attendance Banding

The table below indicates the support that will be provided for pupils that are absent in the different banding categories.

Absence at 100%-98% attendance. A text message home will be sent to parents/carers to notify our concern regarding the absence. In the event of no response a telephone call may follow. This absence will remain unauthorised until the parent/carer has spoken to school. Form tutors will discuss any pupils' absence on the day of their return to school.

Absence at 97.9% - 95% attendance. Contact will be made with home by the child's Pupil Support Manager to discuss ways in which we can support in order to help increase attendance and prevent further absences. At this stage absence may not be authorised without medical evidence.

Absence at 94.9% - 92% attendance. Contact will be made with home to invite parents/carers in to school to meet with the child's Head of Year, at this stage an attendance contract will be drawn up and the parents/carers may face statutory action. All further absences will be unauthorised without medical evidence.

Absence at 91.9% attendance and below, legal action is likely to be requested from the Local Authority for statutory action of the unauthorised absence of the child from school. The Attendance Officer will invite parents/carers in to school to discuss this at a formal attendance panel involving a member of the senior leadership team.

