





**CAREERS EDUCATION INFORMATION ADVICE AND GUIDANCE  
 PROVIDER ACCESS POLICY  
 DEAN TRUST ARDWICK 2021-22**

VERSION AND DATE		ACTIONS/NOTES
1.0	January 2019	Policy updated
2.0	September 2019	Policy updated
3.0	September 2020	Policy updated
4.0	July 2021	Policy updated

Reviewed:	July 2021
Review Frequency:	Annually
Next Review	July 2022
Signature of Headteacher:  	Signature of Chair of Local Governing Body:  

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## 1. INTRODUCTION

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and the Baker Clause amendment to the Technical and Further Education Act 2017.

## 2. PUPIL ENTITLEMENT

**All pupils in years 7-11 are entitled:**

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions, sessions within lessons and external visits;
- to understand how to make applications for the full range of academic and technical courses.

## 3. MANAGEMENT OF PROVIDER ACCESS REQUESTS

### Procedure

A provider wishing to request access should contact

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Telephone: 0161 972 2988 \*3040

Email: [sarahjanewhittington@deantrsutardwick.co.uk](mailto:sarahjanewhittington@deantrsutardwick.co.uk)

## 4. OPPORTUNITIES FOR ACCESS:

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year Group	Term 1 (Autumn)	Term 2 (Spring)	Term 3 (Summer)
7	CEIAG assemblies and form programme delivered through the year.  Lunchtime employer talks	CEIAG assemblies and form programme delivered through the year.  Careers Week activities (WB 7 <sup>th</sup> March)  Lunchtime employer talks	CEIAG assemblies and form programme delivered through the year.  Lunchtime employer talks

8	<p>CEIAG form programme</p> <p>Lunchtime employer talks/virtual</p> <p>Workplace visits/ Virtual work experience</p>	<p>CEIAG form programme</p> <p>Careers Week activities (WB 7<sup>th</sup> March)</p> <p>Lunchtime employer talks/virtual</p> <p>Workplace Visits/virtual work experience</p>	<p>CEIAG form programme</p> <p>Lunchtime employer talks/virtual</p>
9	<p>Assemblies on themes of decision making and future planning</p> <p>CEIAG lessons delivered through the year.</p> <p>Meet an employer lunches/breakfasts/ virtual work experience or webinars</p>	<p>Options Evening and Assemblies: Event for providers of post-16 education, apprenticeships and training (10<sup>th</sup> February 2022)</p> <p>CEIAG form programme</p> <p>Careers Week activities (WB 7<sup>th</sup> March)</p> <p>Meet an employer lunches/breakfasts/ virtual work experience/webinars</p>	<p>Careers advisor 1-1 meetings</p> <p>Technical/vocational tasters at local college/s, training providers</p> <p>CEIAG lessons delivered through the year.</p> <p>Meet an employer lunches/breakfasts/ virtual work experience/ webinars</p>
10	<p>Year 10 GCSE Welcome Evening (16<sup>th</sup> September 2021)</p> <p>Post-16 focussed assemblies</p> <p>Post-16 Evening (November 4<sup>th</sup> 2021)</p> <p>External visits to employer events</p> <p>CEIAG form programme</p> <p>Meet an employer lunches/breakfast</p>	<p>Post- mock exam re-focus and goal setting day</p> <p>Technical/vocational tasters at local college/s, training providers</p> <p>CEIAG form programme</p> <p>Meet an employer lunches / breakfasts</p> <p>Access to virtual work experience/ webinars and talks</p>	<p>Technical/vocational tasters at local college/s, training providers</p> <p>Sixth Form and College A-Level taster days/ virtual open events (from 4<sup>th</sup> July onwards)</p> <p>Apprenticeships and Training Providers Event (12<sup>th</sup> May 2022)</p> <p>Mock Interview Days (12<sup>th</sup> and 13<sup>th</sup> July 2022)</p> <p>CEIAG form programme</p>

	Access to virtual work experience/ webinars and talks		Meet an employer lunches / breakfasts  Access to virtual work experience/ webinars and talks
<b>11</b>	Year 11 GCSE Welcome Evening (23 <sup>rd</sup> September 2021)  Post-16 Evening (November 4 <sup>th</sup> 2021)  Higher Education Information Assemblies Meet an employer lunches / breakfasts  Access to virtual work experience/ webinars and talks	Form Time programme: Preparing for transition  Application Drop ins (from 1 <sup>st</sup> November 2021)  Meet an employer lunches / breakfasts  Access to virtual work experience/ webinars and talks	Visits to post-16 providers as part of post-16 transition  Virtual work experience placements.  Results' Day support

## 5. POLICY REVIEW

The policy will be reviewed on an annual basis. If new guidance becomes available it may be necessary to review this policy at an earlier date.